



NOTICE OF MEETING
Solano County Fair Association

Annual Meeting of the Board of Directors

to be held

Wednesday, August 16, 2023, at 6:00 pm

**Solano County Fairgrounds
900 Fairgrounds Drive, Vallejo CA 94589
Directors' Room**

**This meeting will also be accessible via remote access at this
Zoom link:**

<https://us02web.zoom.us/j/88162626853?pwd=VkZrOGhXazdnQUxHdEVKODVNOFFsZz09>

Meeting ID: 881 6262 6853

Passcode: 965405

Dial In: 669 900 9128



**302 days until the 75th Annual Solano County Fair
Thursday, June 13 – Sunday, June 16, 2024**

Directors

Valerie Williams, President, District 5
George Kennedy, Vice President, District 2
Manuel Angel, Treasurer, District 1
Lee Williams, Immediate Past President, District 5
Deborah Dickson, Director, District 3
Jeff Moorhead, Director, District 5
Norma Placido, Director, District 1
Rhonda Rochon-Smith, Director, District 1
Shawn Smith, Director, District 2

Staff

Kim Alexander-Yarbor, Deputy County Counsel, County of Solano
Becky Bailey-Findley, Consultant, Findley Group
Joe Barkett, Consultant
Kelly Fletcher, Competitive Exhibits Superintendent, Solano County Fair Association
Stephen Hales, Operations Manager, Solano County Fair Association
Robin Hauck, Interim CEO, Solano County Fair Association
Nancy Nelson, Senior Management Analyst, County of Solano

Our Mission

To ensure a positive experience for the public by providing a year-round multi-purpose venue that showcases and celebrates the wide variety of resources and activities to our diverse communities.

Matters of Information.

The Solano County Fair Association does not discriminate against persons with disabilities. If you wish to attend this meeting and you will require assistance to participate, please call the Fair Association's Administration Office at (707) 551-2000 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Fair Association's Administration Office, 900 Fairgrounds Drive, Vallejo, California or at the Solano County Government Center, 675 Texas Street, Fairfield, California. These materials may also be viewed on the Solano County Fair Association's website at www.scfair.org.

AGENDA
Annual Board Meeting
Wednesday, August 16, 2023, at 6:00 pm

1. CALL TO ORDER – *Presenter: President V. Williams – Items 1-6*
All matters noticed on this agenda, in any category, may be considered for action as listed. Any items not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the Chair.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CHANGES TO OR DELETIONS FROM THE AGENDA

5. APPROVAL OF THE AGENDA

6. PUBLIC COMMENT

This is your opportunity to address the Board on a matter not listed on the agenda, provided that the comments are within the subject matter jurisdiction of the Board. Comments are limited to 3 minutes per speaker.

ACTION: Information only.

7. CLOSED SESSION – *Presenters: President V. Williams, Vice President Kennedy, Becky Bailey-Findley, Findley Group, Joe Barkett, Consultant, Kim Alexander-Yarbor, Deputy County Counsel, County of Solano*

a. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

(California Government Code Section 54954.5(b)) -- 1 case.

Property: 900 Fairgrounds Drive, Vallejo, CA

Agency negotiator: SCFA Executive Committee – President

Valerie Williams, Vice President George Kennedy, Becky Bailey-

Findley, Findley Group, Joe Barkett, Consultant & Kim Alexander-

Yarbor, Deputy County Counsel, County of Solano

Negotiating parties: Solano County Fair Association / County of Solano

Under Negotiation: Price and Terms

b. EMPLOYMENT OF INTERIM CHIEF EXECUTIVE OFFICER

(California Government Code Section 54957.5(b))

c. EMPLOYMENT OF CHIEF EXECUTIVE OFFICER *(California Government Code Section 54957.5(b))*

8. REPORT ON ACTIONS, IF ANY, TAKEN DURING THE CLOSED SESSION – *Presenter: President V. Williams*

ACTION: Information Only.

9. REVIEW OF MINUTES OF BOARD MEETINGS

Presenter: President V. Williams

- a. Regular SCFA Board Meeting of Wednesday, July 19, 2023
- b. Special SCFA Board Meeting of Wednesday, August 2, 2023

ACTION: Discussion and possible approval of submitted minutes for the following meetings:

- Regular SCFA Board Meeting of Wednesday, July 19, 2023
- Special SCFA Board Meeting of Wednesday, August 2, 2023

10. CORRESPONDENCE

- Red Cross Appreciation Certificate

ACTION: Information Only.

11. FINANCE COMMITTEE REPORT – *Presenters: Manny Angel, Treasurer & Becky Bailey-Findley, Findley Group*

- a. Presentation of Quarter 1 & Quarter 2 Financials as of 6/30/2023

ACTION: Discussion and possible action on the 2023 Quarter 1 & Quarter 2 Financial Statements.

- b. Amendment of 2023 Budget

ACTION: Discussion and possible action on the 2023 Budget Amendments

12. ELECTION OF 2023 – 2024 SCFA BOARD OFFICERS

Presenter: Nominating Committee Chair

ACTION: Election of the Board President, 2023-2024 term

ACTION: Election of the Board Vice President, 2023-2024 term

ACTION: Election of the Board Treasurer, 2023-2024 term

13. PRESIDENTS REPORT - *Presenter: President V. Williams*

14. DIRECTORS COMMENTS ON NON-AGENDIZED ITEMS

Not to exceed 3 minutes per Director. Presenter: President V. Williams

15. ADJOURNMENT – *Presenter: President V. Williams*

Adjourn the meeting until the Regular Meeting of the SCFA Board of Directors on Wednesday, September 20, 2023, at 6:00 pm.

Date of Notice: Friday, August 11, 2023