



## NOTICE OF MEETING

~ Notice Revised and Updated Friday, November 10, 2017 ~

Solano County Fair Association  
**Meeting of the Board of Directors**

*To Be Held*

**Wednesday, November 15, 2017 at 5:00 p.m.**

*In the*

### **Directors' Room**

Solano County Fairgrounds  
Vallejo, California

#### **Directors**

Mike Coakley, President & Chair

Dennis Yen, Vice President

Carole Paterson, Treasurer

Ray Bell, Director

Kari Birdseye, Director

Rosie Enriquez, Director

Gary Falati, Director

Norma Lisenko, Director

Joe Lopez, Director

Kathy Marianno, Director

Norma Placido, Director

Raymond Simonds, Director

Lee Williams, Director

#### **Staff**

Stephen Hales, General Manager & Chief Executive Officer

Michael Passey, Deputy General Manager & Chief Financial Officer

Michael Ioakimedes, Business Development Manager

Kim Alexander Yarbor, Deputy County Counsel

Tom & Debbie Egidio, DTS Egidio and Philosophical & Strategic Discussion Leaders

**126 days to Youth Ag Day (Tuesday, March 20, 2018)**

**227 days to the Solano County Fair (Thursday, June 28 – Sunday, July 1, 2018)**

#### **Our Mission**

*To ensure a positive experience for the public by providing a year-round multi-purpose venue that showcases and celebrates the wide variety of resources and activities to our diverse communities.*



### **Matters of Information**

*The Solano County Fair Association does not discriminate against persons with disabilities. If you wish to attend this meeting and you will require assistance to participate, please call the Fair Association's Administration Office at (707) 551-2000 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Fair Association's Administration Office, 900 Fairgrounds Drive, Vallejo, California or at the Solano County Government Center, 675 Texas Street, Fairfield, California. These materials may also be viewed on the Solano County Fair Association's website at [www.scfair.org](http://www.scfair.org).*

### **AGENDA**

**Wednesday, November 15, 2017 5:00 p.m.**

**~ Agenda Revised and Updated Friday, November 10, 2017 ~**

**1. CALL TO ORDER** *(Mike Coakley, President)*

All matters noticed on this agenda, in any category, may be considered for action as listed. Any items not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the Chair.

**2. PLEDGE OF ALLEGIANCE** *(Mike Coakley, President)*

**3. ROLL CALL** *(Mike Coakley, President)*

**4. CHANGES TO OR DELETIONS FROM THE AGENDA** *(Mike Coakley, President)*

**5. APPROVAL OF THE AGENDA** *(Mike Coakley, President)*

*Motion & Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Aye:* \_\_\_\_\_ *No:* \_\_\_\_\_

**6. APPROVAL OF MINUTES OF BOARD MEETING** *(Mike Coakley, President)*

a. Regular Meeting of September 20, 2017.

*Motion & Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Aye:* \_\_\_\_\_ *No:* \_\_\_\_\_

**7. PUBLIC COMMENT** *(Mike Coakley, President)*

*(This is your opportunity to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Comments are limited to 3 minutes per speaker.)*



**8. COMMITTEE REPORTS** *(Mike Coakley, President)*

- a. **Finance Committee** *(Carole Paterson Treasurer & Committee Chair)* – Report on Committee meeting of Wednesday, November 15, 2017.

**ACTION:** Discussion and action regarding the Committee’s recommendation on the September 2017 Financial Statements.

*Motion & Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Aye:* \_\_\_\_\_ *No:* \_\_\_\_\_

**ACTION:** Discussion and action regarding the Committee’s recommendation on the October 2017 Financial Statements.

*Motion & Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Aye:* \_\_\_\_\_ *No:* \_\_\_\_\_

**9. OVERVIEW OF PHILOSOPHICAL & STRATEGIC DISCUSSION PROCESS & EXPECTATIONS** *(DTS Egidio, Discussion Leader)*

**10. SCFA’s BOARD, GM/CEO & STAFF ROLES & RESPONSIBILITIES** *(DTS Egidio, Discussion Leader)*

**11. SCFA’s REVENUE SOURCES & FINANCIAL POSITION** *(DTS Egidio, Discussion Leader)*

**12. SCFA’s IMMEDIATE CHALLENGES & OPPORTUNITIES** *(DTS Egidio, Discussion Leader)*

**13. SCFA’s PURPOSE – WHY ARE WE HERE, WHAT DO WE WANT TO ACHIEVE AND HOW DO WE ACHIEVE THESE GOALS?** *(DTS Egidio, Discussion Leader)*

**14. PROVIDE SUBSTANTIVE PHILOSOPHICAL AND STRATEGIC DIRECTION TO GM/CEO HALES TO ENABLE THE EXPEDITED FORMULATION OF THE 2018 OPERATING BUDGET AND PRESENTATION OF BUDGET TO THE SOLANO COUNTY BOARD OF SUPERVISORS FOR THEIR REVIEW AND APPROVAL.** *(Mike Coakley, President)*

**ACTION:** Provide substantive direction to GM/CEO regarding 2018 Operating Budget formulation and submission.

*Motion & Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Aye:* \_\_\_\_\_ *No:* \_\_\_\_\_

**15. DETERMINE DATE & TIME OF NEXT MEETING OF THE SOLANO COUNTY FAIR ASSOCIATION BOARD OF DIRECTORS** *(Mike Coakley, President)*

**ACTION:** Discussion and action regarding the date and time of the next meeting of the SCFA Board of Directors.

*Motion & Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Aye:* \_\_\_\_\_ *No:* \_\_\_\_\_



**16. DIRECTORS' COMMENTS** *(Mike Coakley, President)*

**17. ADJOURNMENT (Wednesday, November 15, 2017)** *(Mike Coakley, President)*

Adjourn the meeting until the next regularly scheduled meeting of the Solano County Fair Association's Board of Directors, date and time as determined prior to conclusion of Wednesday, November 15, 2017 Meeting.

*Motion & Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Aye:* \_\_\_\_\_ *No:* \_\_\_\_\_

**Date of Notice: Friday, November 10, 2017**